

THE STUDIO ABOVE - BOOKING FORM

Customer name _____

Address _____

Phone contact _____ Email _____

Hire date(s) _____

	morning	afternoon	evening	whole day (double session)
Session details (please circle)	Sat/Sun only 9am to 1pm £25	Sat/Sun only 1:30 to 5:30pm £25	Any day 5:30 to 9:30pm £25	Sat/Sun only 9am to 5pm £50

Brief details of event _____

Requirements We can offer the following provisions prepared ready for your session. Please confirm what you would like **no less than 3 days** before the session so we have time to arrange it for you.

Prices shown are **per session** :

Jugs of filter coffee @ £5 each

Unlimited instant coffee, tea,

milk and sugar @ 50p per person

Additional provisions We can also supply: biscuits, cakes, sandwiches, fruit juice, sparkling water, homemade soup, etc.

Please contact us **no less than 5 days** before the session so we can discuss your needs and also give you a price.

Dietary/allergy requirements Please check and confirm with us if any of the following are required:

dairy free, nut free, gluten free, vegan, other (please specify) _____

Homemade items will be prepared by Lorraine Colledge who holds current certificates covering Food Safety/Hygiene plus infection control including Covid 19.

Safety issues Please give brief details of any equipment/activity that requires specific safety consideration e.g. blades, needles, soldering irons, etc... _____

Payment £10 non-refundable deposit required to secure the session. Balance to be paid by/at start of event.

Payment details: *Lorraine Colledge, High House, The Street, Acle, Norwich NR13 3DY*

By cheque (allow 5 working days to clear) or BACS sort code 30-92-88 and account 36004660

Signature I have read and agree to the hiring Terms and Conditions. (*available on lorraineautonart.co.uk*)

Signed _____ Date _____

Return form By post to the above address or send a copy by email to lorraineauton@btinternet.com